



Republic of the Philippines  
Department Of Transportation  
**LAND TRANSPORTATION OFFICE**

**MEMORANDUM NO. VDM-062025-10**

**TO** : All Regional Directors  
All Assistant Regional Directors  
All District Offices  
All Other Employees Concerned

**SUBJECT** : IMPOSITION OF ADMINISTRATIVE SANCTIONS ON ALL LTO EMPLOYEES FOUND TO HAVE VIOLATED THE STANDARD PROCEDURE IN THE CONDUCT OF MANUAL AND VISUAL INSPECTION OF MOTOR VEHICLES PROVIDED UNDER LTO MEMORANDUM DATED 28 OCTOBER 2021

**DATE** : 30 June 2025

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There were reports received that motor vehicles and motorcycles, which undergo the Private Emission Testing Centers (PETC), being registered without the required inspection as specified in existing memorandums. If any inspection is done, it is often only a cursory, visual check, which clearly fails to meet the standards set for proper vehicle registration.

This is to reiterate the LTO memorandum dated 28 October 2021 requiring a detailed inspection, which includes Above and Under Carriage Inspection Items, Exhaust Emission Test and Operation Test Items among others. The aforesaid memorandum requires MV inspectors in the District and Extension Offices to strictly follow the points/items for inspection and duration as specified in the enclosed Manual and Visual Inspection Checklist form.

In light of this, please be advised that starting July 2025, administrative sanctions will be imposed on those who continue to disregard our orders and intentionally bypass the established procedures for licensing and registration. These actions undermine the integrity of our operations and put public safety at risk.

Regional Directors are hereby directed to implement and monitor systems to ensure full compliance with all directives. It is imperative that we enforce these procedures strictly and consistently to maintain order and efficiency.

For strict compliance.

  
ATTY. VIGOR D. MENDOZA II  
Assistant Secretary

