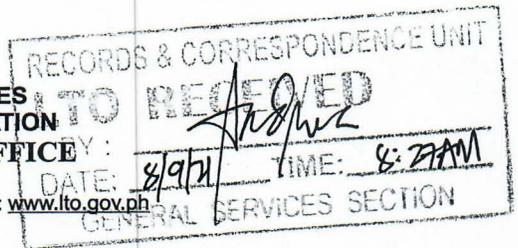




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
LAND TRANSPORTATION OFFICE

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**MEMORANDUM**

**TO :** All Regional Directors  
All Assistant Regional Directors  
All Regional Operations Chiefs  
All Heads of District Offices and Extension Offices and  
All Employees Concerned

**DATE :** 02 August 2021

**SUBJECT :** **CLARIFICATION RELATIVE TO THE INSURANCE  
CERTIFICATE OF COVER (COC) REQUIRED FOR MOTOR  
VEHICLE REGISTRATION**

It has come to the attention of the undersigned that there are LTO offices which refuse to process the registration of vehicles when the COC for the Compulsory Third Party Liability (CTPL) is not presented nor submitted, notwithstanding the fact that such has been authenticated/verified and uploaded in the LTO IT system.

Consistent with the provisions of Republic Act No. 11032 otherwise known as Ease of Doing Business and Efficient Government Service Delivery Act, all concerned personnel are hereby directed to stop requiring the presentation of the hard copy when such COC has been verified/authenticated and uploaded in the LTO IT system.

In instances where the COC has not been verified/authenticated or uploaded in the system, the concerned LTO personnel shall be responsible for verifying the authenticity of the COC presented and may contact the insurance provider or its agent for this purpose.

For your guidance and strict compliance.

*Edgar C. Galvante*  
**EDGAR C. GALVANTE**  
Assistant Secretary

